

## **Report Cards/Progress Reports**

The Board feels that it is essential for parents/guardians to be kept fully informed of their student's progress in school.

The type of progress reports sent to parents/guardians shall be devised by the professional staff, shall be uniform throughout the district at comparable grade levels and shall be approved by the Board. They shall reflect students' progress toward attainment of state and district content standards.

Except for the college entrance exam, results of the state assessment program shall be included on each student's final report card for that school year and made part of the student's permanent academic record. Results of the college entrance exam shall be included on each student's transcript. However, if a student retakes the exam at a later time at the student's expense, the student may request that the later results be placed on the transcript in place of the earlier results.

A written report shall be provided all parents/guardians four times a year with supplementary reports as needed. Supplementary reports shall be required for students in danger of failure. It is recommended that notes of praise or letters noting outstanding achievement be sent whenever a teacher feels a student deserves recognition. Conferences also shall be used as an integral part of the reporting system.

Adopted: prior to June 2007  
Revised: CASB Overhaul 2014

LEGAL REF.: C.R.S. 22-7-409 (1.9) *(state assessment results included on student report card)*