

Basic Instructional Program

(Implementation Plan for Student Individual Career and Academic Plans)

In accordance with state law and the timeline prescribed by applicable State Board of Education rules (Rules), the district shall create a plan for the development and implementation of student individual career and academic plans (ICAP).

[Note: The Rules require the district's ICAP implementation plan to be "based on recommendations from school counselors, school administrators, school personnel and/or approved postsecondary service providers" (e.g. Trio, Gear Up, Denver Scholarship Foundation, admission counselors).]

At a minimum, the district's ICAP plan shall address:

1. Beginning in the 6th grade, students have access to and assistance in the development of an ICAP. School counselors, school administrators, school personnel and/or approved postsecondary service providers at the middle and high school levels will ensure students and parents/guardians receive information and advising regarding the relationship between the ICAP and postsecondary goals and expectations.
2. The district will ensure there is a partnership involving the student, parents and school staff, with the student "driving" the ICAP process, creating a relevant and personalized ICAP for students.
3. All required ICAP will be addressed at each grade level of a student's ICAP according to state law. C.R.S. 22-2-136(1); CCR 301-81, Rule 2.01(1)
4. ICAP and ICAP related data will be available upon request to the student, parent/guardian, educators and/or approved postsecondary service providers in both electronic and printable form. ICAP will be stored in an electronic database for an individual student, and that such electronic updating will be done in an automated fashion to the extent practicable.
5. Professional development will be provided to appropriate district staff regarding ICAPs and the staff's role in implementing the district's ICAP plan.
6. The district will use the evaluation method on the American School Counselor Association National Model Standards to evaluate the implementation and effectiveness of the district ICAP plan

Adopted: CASB Overhaul 2014

Fremont RE-2 School District, Florence, Colorado