



Fremont RE-2 School District

403 West Fifth Street, Florence, CO 81226
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Darrin Tingey—Technology Director

District Firewalls
ERATE 470

Invitation to Bid

The Fremont Re-2 School District invites bids in with the provisions, specifications, and bidding instructions set forth in the Request for Proposal (RFP). Bids can be delivered via email to dtingey@re-2.org or sent via US mail to Fremont Re-2 School District, Att: Darrin Tingey, 403 West 5th Street, Florence, CO 81226.

District

The Fremont Re-2 School District serves more than 1350 students in grades PK-12, in currently four separate locations. For the 2019-2020 year the four locations will be reduced to three with the closing of the Fremont Middle School at the end of 2019. This will leave three locations, two elementary K-6 and a Middle School-Highschool 7-12. The Florence locations that include Fremont Elementary, Florence High School, Admin, and Transportation are currently connected with 10 Gig Fiber. Penrose Elementary is currently connected with a 200 Mbps Point-to-Point Wireless. For the 2019-2020 the District may add an additional Internet connection to Penrose.

Project Title

2019-2020 CacheBox Support Contract

RFP Schedule

RFP Date: January 23, 2019

Questions: Will begin as soon as certified by Erate and continue for 28 Days

Vendor Selection. March 1, 2019 (Tentative)

Description

The District currently has two Cachebox Caching devices and is seeking a support contract to provide support and maintenance for the devices. An additional information document can be found at www.re-2.org under District Bidding. Any additional information and answers to questions will be posted there.

The District is seeking to obtain proposals from qualified and experienced persons, organizations or companies to provide the service described above. The District is seeking advice and consultation about the services to be provided.

General Information

1. Companies are strongly encouraged to read the entire Request for Proposal (RFP).
2. The purpose of this RFP is to establish the requirements for the requested services, and to solicit Proposals from firms (hereafter “Company”) for providing such services. The RFP requests a great amount of detail to avoid delays, misunderstanding, and to simplify the evaluation of the Proposals. The Company is requested to respond to each specification.
3. It is the Company’s responsibility to assure that their proposal is delivered at the proper time and place of the proposal opening.
4. The District is not responsible for lateness or non-delivery by the US Postal Service or other carrier to the District. The time and date recorded by the District shall be the official time of receipt. Late bids will not be considered.
5. The information presented in the RFP is not to be construed as a commitment of any kind on the part of the District. There is no expressed or implied obligation for the District to reimburse responding Companies for any expenses incurred in preparing proposals in response to this request.
6. The District reserves the right to decline any or all proposal submissions, or to cancel the RFP call, in whole or in part, at any time prior to making an award, for any reason, or no reason, without liability being incurred by the District to any Company for any expense, cost, loss, or damage incurred or suffered by the Company as a result of such withdrawal.
7. While the District has used considerable efforts to ensure an accurate representation of information in this RFP document, the information herein is contained solely as a guideline for proposers.
8. In the event of a conflict between the Proposal and the RFP, the District shall resolve any inconsistency in favor of the RFP. The Company agrees to abide by the decisions of the District. Any ambiguity in the Proposal because of the omission, error, lack of clarity, or noncompliance by the Company with specifications, instructions, and all conditions of bidding shall be construed in the favor of the District.
9. The Company is responsible for its own verification of all information provided. The Company must satisfy itself, upon examination of this RFP, as to the intent of the specifications. After the submission of the Proposal, no complaint or claim that there was any misunderstanding will be entertained.
10. No oral interpretation will be made to any Company as to the meaning of the RFP. Any oral communication will be considered unofficial and non-binding on the District.
11. Any requests for clarification of additional information deemed necessary by any respondent to present a bid shall be submitted in writing by email to dtingey@re-2.org. Written requests for information must be received a minimum of five (5) days prior to the Proposal due date. Any questions received after the stated deadline will not be considered.

12. Any information given to one prospective bidder will be furnished to all prospective bidders as a Proposal addendum and will be located on the District's website for RFP Q&A if such information is necessary to bidders in submitting their proposals or if the lack of such information would be prejudicial to an uninformed bidder. Companies are requested to check on the District website daily for any new addendums to this RFP.
13. The District reserves the right to modify the specifications prior to the Proposal submission deadline and will endeavor to notify all potential Companies that have received a copy of the specifications, but failure to notify shall impose no obligation or liability on the District.
14. The successful Company will be responsible for the safe delivery of all hardware. If deliveries prove to be unsatisfactory, or other problems arise, the District reserves the right to withdraw the award to the successful Company.
15. All Proposals shall be deemed final, conclusive, and irrevocable and no Proposal shall be subject to correction or amendment for any error or miscalculation. No Proposal shall be withdrawn without the consent of the District after the scheduled closing time for the receipt of Proposals.
16. The District may accept one part, aspect, or phase, or any combination thereof, of any Proposal unless the Company specifically qualifies its offer by stating that the proposal must be taken as a whole.
17. To facilitate consideration of the Proposals, the District may, at its option, conduct interviews after receipt of the Proposal. If this is necessary, the Company will be contacted to arrange a time for an interview. The District, in its sole discretion, will determine which, if any, Company will be interviewed.
18. The District reserves the right to hold negotiations in an attempt to clarify and qualify terms of any Proposal.
19. The District reserves the right to negotiate final Agreement terms with any Company, regardless of whether such Company was interviewed or submitted a best and final Proposal.
20. The District may accept any Proposal as submitted whether or not negotiations have been conducted between the parties.
21. The District reserves the right to withdraw the award to a successful Company within 30 days of the award if, in the opinion of the District, the successful Company is unable or unwilling to enter into a form of Agreement satisfactory to the District. The District shall be entitled to do so without any liability being incurred by the District to the Company.
22. The District reserves the right to terminate this contract within 30 days' written notice if, in its opinion, the successful Company fails to meet the terms and conditions of the RFP.

Notwithstanding the termination of the contract, the successful Company shall remain responsible for its obligations under this contract up to the date of termination. The District reserves the right to commence an action in a court of competent jurisdiction against the successful Company for damages that result from the breach of the terms and conditions of the contract, by the successful Company.

23. Any and all bids are to be in accordance with the State of Colorado bids for public entities.